



Financial Planning Checklist

FINANCIAL AND CASH FLOW PLANNING

- ☐ **Salary Information** Gross Annual Income or Pay Stubs
Used to evaluate income, savings, and household cash flow.
- ☐ **Social Security Statements**
Projects monthly income to be received in retirement.
- ☐ **Bank Account Statements**
Provides an assessment of your current cash reserves.
- ☐ **List of Assets** Residence, Real Estate, Personal Property, Businesses
Helps gain an understanding of total financial net worth.
- ☐ **List of Liabilities** Mortgages, Loans, Credit Cards
Helps gain an understanding of personal obligations and identifies reduction opportunities.

RETIREMENT PLANNING

- ☐ **Retirement Account Statements** 401(k), 403(b), Roth, IRA, Defined Benefit Pension
Helps to understand all of your assets that can be used in retirement.
- ☐ **Investment Account Statements** Non-Qualified Brokerage, 529
Helping us assess how taxable investments may supplement retirement income, while education savings accounts support future education funding.
- ☐ **Assumed Retirement Ages**
Projects when assets will be used to supplement retirement income.
- ☐ **Desired Retirement Income**
Allows for configuration of your personal income goal throughout retirement.

TAX PLANNING

- ☐ **Prior Year Income Tax Returns**
Used to understand your current and historical tax situation.

ESTATE PLANNING AND RISK REVIEW

- ☐ **Legal Documents** Last Will and Testament, Trust Documents, Power of Attorney
Ensures your financial plan aligns with estate and Trust planning intentions.
- ☐ **Insurance Statements** Life, Annuity, Disability Income, Long-Term Care, Property, Umbrella
Helps us evaluate your financial protection in the event of death, disability, or other unexpected events, as well as identify any guaranteed income sources available in retirement.

Your trusted partner for life's financial journey—committed to making our clients' financial lives easier and better.

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